

CONCENTRIC HEAD OFFICE AND
MANAGEMENT TEAM ARE ARLA LICENSED

CLIENT MONEY PROTECTION
(CMP) PROVIDED BY: **ARLA**



INDEPENDENT REDRESS
PROVIDED BY: **TPOs**



FEES TO: TENANTS

www.concentriclettings.co.uk/newcastle/

Tenant referencing application fee for individual or sharer tenants	£75.00 inclusive of VAT with each application form for each individual
Tenant referencing application fee for a married couple or for a company let	£125.00 inclusive of VAT
Credit card payment fee	3%
Cash Handling Fee	1%
Tenancy Agreement preparation fee	£50 inclusive of VAT
Standard Let Tenancy Renewal Fee	£52 inclusive of VAT
House Share Tenancy Renewal Fee	£25 inclusive of VAT
Inventory compilation fee	£75 inclusive of VAT
Standard Let Check Out fee	£55 inclusive of VAT
House Share Check Out Fee	£25 inclusive of VAT
2nd rent reminder letter administration charge	£25 inclusive of VAT
3rd rent reminder letter administration charge	£35 inclusive of VAT
Key attendance charge - during normal office hours	£15 inclusive of VAT
Key attendance charge - outside normal office hours	£35 inclusive of VAT
Post tenancy rent payment return administration	£12 inclusive of VAT
Pet fee	£75 inclusive of VAT

IF YOU HAVE ANY QUESTIONS ON OUR FEES, PLEASE ASK A MEMBER OF STAFF



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WWW.ARLA.CO.UK/FIND-AGENT

