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CLIENT MONEY PROTECTION  
(CMP) PROVIDED BY: **ARLA**



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# FEES TO: TENANTS

[www.concentriclettings.co.uk/liverpool](http://www.concentriclettings.co.uk/liverpool)

## Employed Applicant Fees

Tenant referencing applicant fee (per person) Working single/company	£200.00 inclusive of VAT
Tenant referencing applicant fee (couple)	£250.00 inclusive of VAT
Credit card payment fee	3%
Cash handling fee	1%
Check out fee - (single let)	£55 inclusive of VAT
Check out fee - (room)	£35 inclusive of VAT
Tenancy Renewal fee (single let)	£52 inclusive of VAT
Tenancy Renewal fee (room)	£35 inclusive of VAT
2nd Rent reminder letter administration charge	£30 inclusive of VAT
3rd Rent reminder letter administration charge	£36 inclusive of VAT
Returned or stopped rent/cheque administration charge	£12 inclusive of VAT
Key attendance charge - during normal office hours	£30 inclusive of VAT
Key attendance charge - outside normal office hours	£60 inclusive of VAT
Post tenancy rent payment return administration	£12 inclusive of VAT

IF YOU HAVE ANY QUESTIONS ON OUR FEES, PLEASE ASK A MEMBER OF STAFF



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