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FEES TO: TENANTS

www.concentriclettings.co.uk/liverpool

LHA Tenants Fees

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|---|---|
| Application Fee | £200.00 inclusive of VAT |
| Credit card payment fee | 3% |
| Cash handling fee | 1% |
| Tenancy Renewal and Exchange | £52 inclusive of VAT |
| House Share Tenancy Renewal and Exchange | £35 inclusive of VAT |
| Check out fee | £55 inclusive of VAT |
| House Share Check out fee | £35 inclusive of VAT |
| Utility administration fee | £24 inclusive of VAT per utility bill |
| Item replacement administration fee | £0.75 plus VAT of the cost of each page |
| Shopping charge | £20 per hour |
| 2nd Rent reminder letter administration charge | £30 inclusive of VAT |
| 3rd Rent reminder letter administration charge | £36 inclusive of VAT |
| Returned or stopped rent/cheque administration charge | £12 inclusive of VAT |
| Key attendance charge - during normal office hours | £20 inclusive of VAT |
| Key attendance charge - outside normal office hours | £40 inclusive of VAT |
| Post tenancy rent payment return administration | £12 inclusive of VAT |

IF YOU HAVE ANY QUESTIONS ON OUR FEES, PLEASE ASK A MEMBER OF STAFF

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